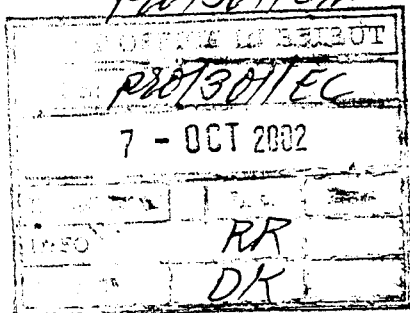




EUROPEAN COMMISSION
DIRECTORATE-GENERAL
ENVIRONMENT
Directorate D - Implementation and enforcement
ENV.D1 - LIFE

c.c.-RR



Brussels, 03 -10- 2002
D1/AV/sb/ D(2001) D 512675

UNDP United Nations Development
Programme Lebanon
Mr Yves De San
Riad El Solh Square
POB 11 - 3216
Beirut
Lebanon

**Subject: LIFE Third Countries, proposal LIFE02 TCY/INT/034
Technical Assistance to Reinforce Governance in Environmental Tasks**

Dear Mr De San,

I am glad to inform you that the European Commission has decided on 16 September 2002 that your project LIFE02 TCY/INT/034 will receive funding under the Life Third Countries programme 2002. Congratulations!

The file of the project proposal has now been completed so we have been able to prepare the contract for your signature; you will find it annexed to this letter, in three copies, each with the sealed copy of your revised proposal attached. Please sign these three copies of the contract **and send back to us two signed copies of the contract, each with the sealed revised proposal, within a maximum delay of 90 days.**

Please also send us the request for the advance payment with the relevant indications about the bank account (*see form attached*) also within a maximum delay of 90 days. Since we are approaching the end of the budgetary year, I recommend you to send this document as soon as possible within this delay (if possible via express mail service).

Please note that the Standard Administrative provisions (Annex II) have changed slightly compared to those published with the "Application file 2000". Please familiarise yourself with the new version (annexed to the contract). In particular, a new article 11 has been introduced that replaces all previous special provisions on reporting. Article 14.5 is also new. It refers to the validity end date of the contract.

In implementing the project please keep in mind that it is a result oriented project; the results should clearly demonstrate measurable environmental benefits and how they can be disseminated in the country and in the region.

So, it is really important that reporting provides sufficient detail to assess project status and progress, and that reporting deadlines are met. In particular, please ensure the following:

- all reports must contain detailed descriptions of the tasks undertaken clearly compared with tasks foreseen in the proposal, the project deliverables produced and the environmental benefits achieved;
- the expenses must be fully justified (in particular when modifications are taking place).

Our past experience shows that there are some recurrent problems in the way projects are implemented. We would like to draw your attention on some of them:

- Significant modifications to the project without prior agreement of the Commission;
- Changes in expenditure without clear explanation and justification;
- Delays in implementation of activities and reporting;
- Weaknesses in the dissemination of the results.

You know that an external team is helping us in the monitoring of the LIFE TCY projects and will be in contact with you; its name and address is:

ECODIT

Avenue des Arts, 19
B-1210 Brussels, Belgium

tel +32(0)2 217 17 54

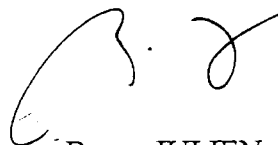
fax +32(0)2 217 17 59

E-mail : monitoring.life-tyc@ecodit.com

According to Article 11 of the Standard Administrative Procedures, *a copy of all reports should be sent to ECODIT.*

If you experience *problems in the execution of the project please alert us, copying your correspondence to ECODIT.* It would also be useful to stay in contact with the European Commission Delegation in Lebanon.

Yours sincerely,



Bruno JULIEN
Head of Unit

c.c : E.C. Delegation in Lebanon
Ecodit

MODEL OF ACCEPTANCE
STATEMENT

REGISTERED LETTER

The European Commission
Directorate-General ENVIRONMENT
Unit ENV.D.1 – BU-9 2/1
200, Rue de la Loi
B - 1049 BRUSSELS

ACCEPTANCE STATEMENT OF THE CONTRACT
AND REQUEST FOR ADVANCE PAYMENT

According to the notification of the contract referred to the following project :

Title of the project : « Technical Assistance to Reinforce Governance in Environmental
Tasks »

N° : *LIFE02 TCY/INT/034*

Country : **International Organisations**

I, the undersigned, the representative of the beneficiary :

UNDP United Nations Development Programme Lebanon
Riad El Solh Square
POB 11 - 3216
Beirut
Lebanon

agree to accept the financial support provided for by this contract and undertake to carry out all work envisaged in the project, in conformity with the rules and timetable laid down in the contract.

As foreseen in the contract I request the payment of the advance to be credited to the following account **(to be completed by the beneficiary):**

Name and address of bank:
.....
Bank account n°:
Sorting code:
Bank account holder:
Payment reference (if necessary):

(NB: the advance payment may only be executed once this request has been received as well as the bank/insurance guarantee if applicable).

Herewith I return two complete countersigned sealed copies. I have kept one complete sealed copy for my records.

Done in, on

For the beneficiary
Name:
Function:
Signature:

CONTRACT – LIFE THIRD COUNTRIES

granting financial support under Article 5 of Regulation of the European Parliament and the Council (EC) No 1655/2000 (LIFE Third Countries) to the project

**Technical Assistance to Reinforce Governance in Environmental Tasks
Lebanon
LIFE02 TCY/INT/034**

Having regard to the Treaty establishing the European Community,

Having regard to Regulation of the European Parliament and the Council (EEC) No. 1655/2000 of 17/7/2000 establishing a financial instrument for the environment (LIFE)¹, and in particular Article 5 thereof;

Whereas:

- (1) Commission decision C(2002) 3317 of 16 September 2002 grants financial support as provided for by Regulation (EC) No 1655/2000 to 16 projects in the field of environment (LIFE Third Countries),
- (2) The application for financial assistance for the project under consideration was sent to the Commission, within the time-limit laid down, pursuant to Article 5 (4) of Regulation (EC) No 1655/2000,
- (3) Such a project is of particular interest to the Community with regard in particular to the criteria referred to in Article 5 (5) of Regulation No 1655/2000.
- (4) The amount of financial assistance, as well as financial procedures, controls and the technical conditions necessary for the completion of the project is laid down in conformity with Article 5 (3), 9 and 10 of Regulation No 1655/2000,
- (5) The action referred to in this Contract is in accordance with the opinion of the Committee set up under Article 11 of Regulation No 1655/2000.

The European Community (“the Community”), represented by the Commission of the European Communities (“the Commission”), which for the purposes of the signature of this contract is represented by the Director general for the Environment or his duly authorized representative,

on the one part,

AND

UNDP United Nations Development Programme Lebanon

Hereinafter referred to as “the beneficiary”
Whose registered office is situated at:

**Riad El Solh Square
POB 11
3216 Beirut
Lebanon**

¹ OJ N° L 192, 28/07/2000, p. 1

Represented by its legal/statutory representative..... acting in his capacity
as

on the other part,

HAVE AGREED AS FOLLOWS:

Article 1

Financial support under Regulation of the European Parliament and the Council (EC) No. 1655/2000 is granted to project proposal No: project **LIFE02 TCY/INT/034**, title: **Technical Assistance to Reinforce Governance in Environmental Tasks**, in Annex I.

The essential technical and financial elements of such project proposal can, if necessary, be revised in agreement with the Commission.

The contract has been produced in three identical copies each signed by the beneficiary. Each copy has been sealed up with seals number *LIFE Third Countries 000109 Life-Third Countries, 000110 Life-Third Countries* and *000111 Life-Third Countries*.

The implementation of the project falls within the responsibility of the beneficiary.

Article 2

The financial support of the Community is fixed at 70 % of the total eligible cost with a maximum of Euro 425,704.

Article 3

The Commission reserves the right to consider that the beneficiary renounces all financial support if, within 90 days following notification of this Contract, the beneficiary has not returned two copies to the Commission duly signed for acceptance.

Article 4

The administrative and financial management of the project shall comply with the Standard Administrative provisions in Annex II.

Done at Brussels in three copies,

For the beneficiary

Name:
Function:

For the Commission

P. 20/09/02

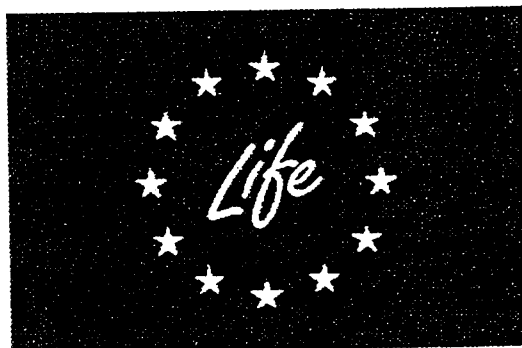


*Catherine Day:
Director-General*

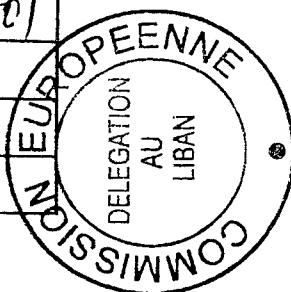
Technical Assistance to Reinforce Governance in Environmental Tasks – TARGET

LIFE Third Countries

2002

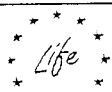


DATE: 30 NOV 2001		
REF: 2/01/2001		
PR		
RM		
VD		



November 2001

1. Summary Forms

LIFE Third Countries	Form S0. General Project Data	
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION	LIFE TCY/

PROJECT ACRONYM: TARGET

Project title :
 Technical Assistance to Reinforce Governance in Environmental Tasks - TARGET

The project will be implemented in the following country:

COUNTRY
Lebanon

Expected starting date: November 2002 ending date: November 2004 duration in months: 24

APPLICANT

Legal Name: UNDP Lebanon

International Organisation

Street Name and No: Riad El Solh Square - P.O.Box: 11-3216

Town/City: Beirut Country Code: 00961 Country Name: Lebanon

Tel. N° : +961 1 981301 Fax N° : +961 1 981521 E-mail address : dima.al-khatib@undp.org.lb

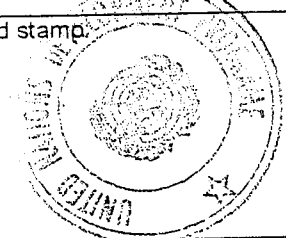
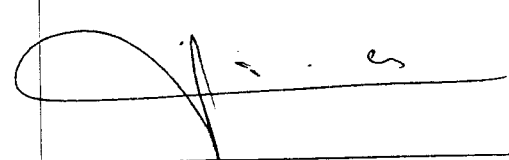
Contact person: Yves de San Title: Resident Representative


First Name: Yves

Family name: de San

Herewith, the undersigned, declare the following:

- I am in the legal position to sign this statement on behalf of my company/institution;
- I specifically declare, I have carefully read the standard administrative provisions, annexed to the LIFE Third Countries application file, to which I agree to conform in the implementation of the project, should it be financed.

Name of legal/statutory representative: Yves de San	Authorised stamp: 
Title: Resident Representative	Signature: 
Function: Representing UNDP in Lebanon	Date: 29 th day of November 2001

LIFE Third Countries		Form S1. Project Summary	
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY	LIFE TCY/	

SUMMARY OF THE PROJECT (ENGLISH VERSION)

Max. 1 page

Project title : ..Technical Assistance to Reinforce Governance in Environmental Tasks (**TARGET**)

Objectives (maximum 500 characters)

Overall Objective:

To enhance the operational capabilities of the Ministry of Environment in performing its mission.

Project Objective:


- Strengthen the structure of the Ministry to be able to cope with and efficiently deal with tasks leading to environmental sustainability.
- Improve the utilization of human resources through targeted training addressed at upgrading management skills and capabilities, applying modern management practices, and effective leadership practices.
- Strengthen the corporate infrastructure of the ministry, which includes the applications.
- Train the ministries staff, NGO's, and consulting community, on all skills needed for effective mobilization of resources and fund raising for supporting efforts that ensure fulfillment of the Ministry's mission.

Actions and means involved (maximum 1000 characters)

- Undertake a strategic review of the Ministry including its external environment: stakeholders and clients of MOE, identify links with other Ministries and government bodies, and assess indicators of efficiency and responsiveness to various stakeholders and clients.
- Undertake an operational review of the Ministry's.
- Prepare Job Descriptions, for better transparency, understanding of obligations, and improved accountability.
- Document management systems and develop procedures needed for the performance of each task, and produce the corresponding procedures manuals.
- Assess the level of utilization of IT and to what degree it supports the business of the Ministry. Develop a high level IS/IT plan and tender documents for procuring the critically required hardware and software.
- Assess human resource management practices, clients needs and satisfaction, and indicators of efficiency and effectiveness.
- Prepare a strategic human resource development plan, based on the assessment of required skills, and translate it to well defined series of training programs, seminars and workshops. Implementing the training plan, including study tours and field visits.
- Train the Ministry's personnel, NGO's and local technical consultants on the skills of resource mobilization and fund raising.

Expected results (maximum 500 characters)

- The efficiency of MOE increased by having the roles, responsibilities and duties of organizational units and individuals clearly defined. Upgrading the awareness and skills of employees through focused training targeting to increase their job knowledge and efficiency of performance.
- The productivity of the Ministry increased by clearly defining: operational objectives and units targets, work plans and programs, follow-up and control procedures and quality standards and systems defined.
- The efficiency of operations improved through the utilization of suitable IT systems within a total MIS framework.
- The satisfaction of the 'clients' of the Ministry improved and acceptability of its regulatory functions strengthened.

LIFE Third Countries		Form S1. Project Summary	
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY	LIFE TCY/	

RESUME DU PROJET (VERSION FRANCAISE)

Max. 1 page

Titre du projet: Assistance Technique pour Renforcer la Gouvernance dans les Tâches Environnementales (TARGET)

Objectifs (maximum 500 caractères)

Objectif général:

Augmenter les capacités opérationnelles du Ministère de l'Environnement dans la réalisation de sa mission.

Objectif du Projet:


- Renforcer la structure du Ministère afin de lui permettre de traiter efficacement les tâches liées au développement environnemental.
- Améliorer l'utilisation des ressources humaines à travers des formations ciblées destinées à revaloriser les aptitudes et les capacités de gestion en appliquant les méthodes modernes de management et les pratiques efficaces de direction.
- Renforcer l'infrastructure de gestion du Ministère.
- Former le personnel du Ministère, ONG, et corps des consultants aux qualifications nécessaires pour une mobilisation efficace des ressources et pour l'obtention de fonds afin de soutenir les efforts visant à assurer la réalisation de la mission du Ministère.

Actions et moyens prévus (maximum 1000 caractères)

- Entreprendre une revue stratégique du Ministère comprenant son environnement externe: partis concernés et clients du Ministère et évaluer leurs besoins, identifier ses liens avec d'autres ministères et agences gouvernementales, évaluer les indicateurs d'efficacité et de réaction envers les besoins de divers partis concernés et clients.
- Entreprendre une revue opérationnelle du Ministère.
- Préparer des descriptions de postes pour une plus grande transparence, une meilleure compréhension des obligations et une responsabilité accrue.
- Mettre sous forme de documents les systèmes de management et développer des procédures nécessaires pour la réalisation de chaque tâche, et produire les manuels de procédures correspondants.
- Évaluer le niveau d'utilisation des Technologies de l'Information et indiquer à quel point il soutient les activités du Ministère. Mettre en place un projet développé de Systèmes et de Technologies d'Information pour les appels d'offres pour l'acquisition du matériel et des logiciels nécessaires.
- Évaluer les pratiques de gestion des ressources humaines, les besoins et la satisfaction des clients, ainsi que les indicateurs d'efficacité.
- Préparer un plan stratégique de développement des ressources humaines, basé sur l'évaluation des aptitudes requises et sa traduction en une série de programmes de formation, de séminaires et d'ateliers bien définis. Mettre en exécution un plan de formation comprenant des voyages d'études et des visites sur site.
- Former le personnel du Ministère, des Organisations Non Gouvernementales et des consultants techniques locaux aux aptitudes de mobilisation des ressources et obtention de fonds.

Résultats attendus (maximum 500 caractères)

- Un accroissement de l'efficacité du Ministère à travers une définition claire des rôles, des responsabilités et des fonctions des unités de travail et des individus. Revalorisation de la prise de conscience et des aptitudes du personnel du Ministère à travers des formations ciblées visant à accroître leur savoir-faire et l'efficacité des performances.
- Un accroissement de la productivité du Ministère et la qualité du travail exécuté en définissant clairement les objectifs opérationnels et les objectifs des unités, les plans d'action et les programmes, les procédures de suivi et de contrôle ainsi que les standards et les systèmes de qualité.
- Une amélioration de l'efficacité des opérations à travers l'utilisation de systèmes de Technologies de l'Information adéquats dans le cadre d'un Système d'Information de Gestion global.
- Une amélioration de la satisfaction des clients du Ministère et renforcement de son acceptation dans ses fonctions de régulation.

LIFE Third Countries	Form S2. Project Funding and Budget (same as F0)	
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY	LIFE TCY/

Project Acronym: TARGET

S2

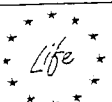
PROJECT FUNDING AND BUDGET BREAKDOWN

Contribution	Over Total Cost in €	Over Total Eligible Cost in €	% of Total Eligible Cost
Requested Community contribution ¹	425,704	425,704	70.0
Participants contribution ²	204,044	182,444	30.0
TOTAL (sum above)	629,748	608,148	100

Participants contribution breakdown		Over Total Cost in €	Over Total Eligible Cost in €	% of Total Eligible Cost
A	Beneficiary own contribution ³	47,297	47,297	25.9
B	Partners own contribution ⁴	156,747	135,147	74.1
C	Other public funding ⁵			
D	Other private funding ⁶			

Budget breakdown categories ⁷		Total Cost in €	Eligible Cost in Euro €	% of Total Eligible Cost
Personnel ⁸		207,616	207,616	34.1
Travel and subsistence ⁹		34,500	34,500	5.7
External assistance ¹⁰		210,000	210,000	34.5
<i>Durable goods</i> ¹¹				
Infrastructure ¹²		0	0	0
Equipment ¹³		43,200	21,600	3.6
Prototypes ¹⁴		0	0	0
Consumables ¹⁵		64,050	64,050	10.5
Other Costs ¹⁶		28,480	28,480	4.7
Overheads ¹⁷		41,902	41,902	6.9
TOTAL		629,748	608,148	100

2. Administrative Forms

LIFE Third Countries		Form A0 : Declaration of the applicant	
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY		LIFE TCY/

DECLARATION OF THE APPLICANT

The undersigned hereby certifies that:

1. This application or a similar one has not been or is not going to be funded or by the Commission with funding within the framework of financial support or programmes other than LIFE.
2. The applicant has not been served with bankruptcy orders, nor has he/she received a formal summons from creditors.
3. Where, in the case of joint funding by LIFE, one or more partners cancels or reduces his/her financial participation, the applicant will guarantee the total financial cover for the project.
4. Should the proposal be accepted, then the applicant will conclude with the partners/co-financiers, any agreements necessary to the completion of the work, provided these do not infringe on their obligations, as stated in the decision of the Commission. Such agreements should describe clearly the tasks to be performed by each partner and define the financial arrangements.


I/We are in the legal position to sign this statement on behalf of my/our company/institute;

I/We certify, to the best of my/our knowledge that the statements made in this application are true, and the information provided is correct.

Signed: at Beirut – Lebanon on the 29th day of November 2001



Yves de San
UNDP Resident Representative

LIFE Third Countries		Form A2. Beneficiary Profile	
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION		LIFE TCY/

Project Acronym	TARGET
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A2. Beneficiary Profile Information

Short Name	UNDP	Participant No	0
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Legal information on the beneficiary

Legal Name	United Nations Development Programme	Legal Status	
VAT No		Private structure	<input type="checkbox"/>
Legal Registration No		NGO	<input type="checkbox"/>
		Public institution	<input type="checkbox"/>
		Public authority	<input type="checkbox"/>
		International organisation	<input checked="" type="checkbox"/>

Legal address of the beneficiary

Street Name and No	Riad El Solh Square	PO Box	11-3216
Post Code		Town/City	Beirut
Country Code	961	Country Name	Lebanon

Beneficiary contact person information (complete only on differences)

Title	Resident Representative	Function	Representing UNDP in Lebanon
Family Name	de San	First Name	Yves
Department / Service Name			
Street Name and No		PO Box	
Post Code		Town/City	
Country Code		Country Name	
Telephone No	1 981 301	Fax No	1 981 521
E-mail	dima.al-khatib@undp.org.lb		

Address of the main department of the beneficiary carrying out the project (complete only on differences)


Street Name and No		PO Box	
Post Code		Town/City	
Country Code		Country Name	
Department / Service Name			

Beneficiary details

Year	2000		
Annual turnover	10,713,982 U.S.\$	Annual Balance Sheet Total	N/A
Number of employees	29 (Permanent)	272 (Contractual)	
Number of employees in department conducting project	8		
Is Your Organisation independent (Yes or No)	United Nations Organisation		
If No, please indicate legal name(s) of owner(s) who own 25 % or more			
Is Your Organisation affiliated to any other participant(s) in the project? (Yes or No)			
If Yes, please indicate Participant Short Name(s) and character of affiliations(s)			

Eventual consultant to beneficiary

Consultant Legal Name	
-----------------------	--

LIFE Third Countries		Form A3. Partner profile	Page 1 of 1
	EUROPEAN COMMISSION	FOR COMMISSION	LIFE TCY/
	ENVIRONMENT DG	USE ONLY	

Project Acronym	TARGET
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A3. Partner Profile Information

Short Name	MoE	Participant No	1
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Legal information on the partner

Legal Name	Ministry of Environment	Legal Status	
VAT No		Private structure	<input type="checkbox"/>
Legal Registration No		NGO	<input type="checkbox"/>
		Public institution	<input type="checkbox"/>
		Public authority	<input checked="" type="checkbox"/>
		International organisation	<input type="checkbox"/>

Legal address of the partner

Street Name and No		PO Box	70-1091
Post Code		Town/City	Antelias – Beirut
Country Code	961	Country Name	Lebanon

Partner contact person information (complete only on differences)


Title	Director General	Function	
Family Name	Hatjian	First Name	Berj
Department / Service Name			
Street Name and No		PO Box	
Post Code		Town/City	
Country Code		Country Name	
Telephone No	4 522222	Fax No	4 525080
E-mail	dgmoe@moe.gov.lb		

Address of the main department of the partner carrying out the project (complete only on differences)

Street Name and No		PO Box	
Post Code		Town/City	
Country Code		Country Name	
Department /Service Name			

Partner details


Year		Annual Balance Sheet Total	
Annual turnover			
Number of employees			
Number of employees in department conducting project			
Is Your Organisation independent (Yes or No)			
If No, please indicate legal name(s) of owner(s) who own 25 % or more			
Is Your Organisation affiliated to any other participant(s) in the project? (Yes or No)			
If Yes, please indicate Participant Short Name(s) and character of affiliations(s)			

LIFE Third Countries		Form A4. Co-financier profile	Page 1 of
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY		LIFE TCY/

Project Acronym	TARGET	
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A4. Co-financier Profile Information	
Short Name	Participant No

NOT APPLICABLE

LIFE Third Countries	Form A5. Competent authority	Page 1 of 1
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY	LIFE TCY/

Name and legal status: **Ministry of Environment**

Full address: **Antelias – Lebanon P.Box: 70 - 1091**

Tel: 00961 4 522222 Fax: 00961 4 525080

Contact person: **Berj Hatjian – Director General**

Comments:

The Ministry of Environment in Lebanon hereby declares its full support to the project entitled:

Technical Assistance to Reinforce Governance in Environmental Tasks (TARGET)

This project aims at upgrading the administrative systems of the Ministry of Environment (MOE) and developing its human resources for the objective of governance improvement. It is a prerequisite for the efficient and effective implementation of the Ministry's mission. Lebanon suffers from many environmental problems that are the accumulation of years of neglect. The Ministry is keen on succeeding in treating the existing problems and safeguarding against any further deterioration in the state of environment.

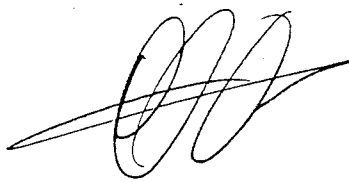
The staff of the MOE will only be able to perform to the required standards, if they are equipped with modern management systems that benefit from Information Technology (IT). This project provides the management consulting and training inputs.

The MOE is committed to provide all the support needed for the success of the project. Above all, this project will receive my full support and the direct supervision of the Director General.

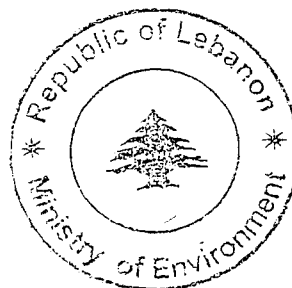
The support of the European Commission to the Ministry of Environment has been already essential for its achievements. We cherish this partnership and look forward for its continuation.


Seal of the Authority and signature:

Michel Moussa MD 



Minister of Environment



LIFE Third Countries		Form A6. Beneficiary commitment	Page 1 of 1
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY		LIFE TCY/

Name and legal status: **United Nations Development Programme**

Full address: **UN House, Riad El-Solh Square - P.O.Box: 11-3216**

Tel: **961 1 981301**

Fax: **961 1 981521**

E-mail: **dima.al-khatib@undp.org.lb**

Actions undertaken under the responsibility of the partner:

As a main beneficiary of the project, UNDP will undertake the following responsibilities:

- The overall management of the project
- Execution of project activities
- Ensure that all work is consistent with project objectives
- Provide technical and legal assistance
- Ensure quality results of all subcontracted tasks
- Follow up with the Ministry on daily basis
- Respond to needs of the Ministry
- Liaise with the EU Life 3rd countries program

Amount of funding foreseen:

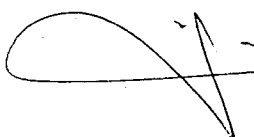
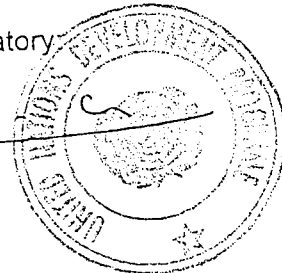
→ **Total Eligible fund: 608,148 EURO**


Comments: The above foreseen funding will be subject to:

- **Self contribution of 47,297 EURO**
- **MoE Contribution of 156,747 EURO**
- **Request fund from EU 425,704 EURO**

Name of authorised person: **Yves de San – Resident Representative**

Seal and signature obligatory

LIFE Third Countries	Form A6. Partner commitment	Page 1 of 1
 EUROPEAN COMMISSION ENVIRONMENT DG	FOR COMMISSION USE ONLY	LIFE TCY/

Name and legal status: **Ministry of Environment – Public authority**

Full address: **Antelias – Lebanon P.O.Box: 70-1091**

Tel: **961 4 522222**

Fax: **961 4 524555**

E-mail:

Actions undertaken under the responsibility of the partner:

- Providing a full time focal person for the project to ensure day to day assistance
- Ensuring that the project will reach its foreseen objectives
- Co-ordinating with the various stakeholders too ensure proper implementation of project tasks
- Adopting all outputs
- Ensuring project sustainability

Amount of funding foreseen:

The overall financial management of the project is under UNDP mandates

Name of authorised person: **Dr. Michel Moussa**

Seal and signature obligatory:



Michel Moussa M.D.

Minister of Environment

